Maximise the value of your bookable space

Room Utilisation Module (RUM)

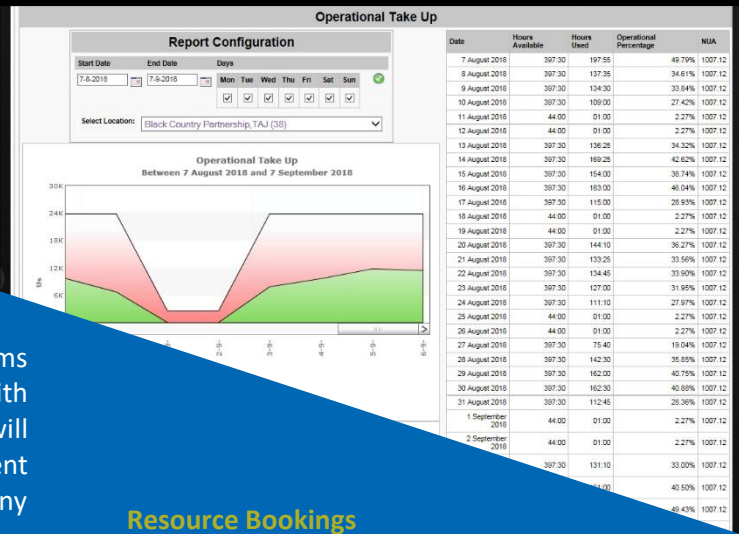## On average, meeting rooms are only in use 36% of the time.

Given that most buildings are open 8 hours a day, that's 5 hours of empty space!

How do your meeting rooms compare? Knowing this information can help you understand whether this is the best use of the space.

Micad's Room Utilisation and Booking module (RUM) is a cost effective way of managing your bookable spaces.

Key Benefits

- Intergrates with your core IPR space register
- Minimal setup
- Easy to use
- Manage space utilisation effectively
- Identify trends in usage
- Pinpoint under-utilised space
- Make booking 24/7
- Automated email notifications
- Spend less time managing bookings
- Add resources to bookings such as catering, hot-desking, IT equipment

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To arrange a demonstration contact:
+44 (0) 161 927 9573 or email: **info@micad.co.uk**

Central Web-based software

Create, manage and report on your bookable rooms from your centrally web-based Micad system. With automated email notifications your paper trail will become a thing of the past, creating an efficient method of booking, not just meeting rooms, but any kind of room you wish.

Reporting

Micad's Room Booking Software integrates directly with your current CAD based IPR space records, allowing for accurate, detailed reporting. Recoup the precise costs for each booking as well as closely monitoring utilisation of meeting rooms, hot-desks and resources.

Recurring Room Bookings

Take the effort out of recurring bookings. Make your booking once for as long as you need and you're done. No hunting for rooms, no messy paperwork, no double bookings! It's that simple. Add resources at the same time for a truly effortless experience.

Resource Bookings

Booked as part of a meeting or as a standalone item, order catering, projectors, parking spaces, paperboards and anything else you need for a productive meeting right from the software. Track these resources to understand which ones are used most frequently and what the costs are.

Manage Room Utilisation and Occupancy

They say knowledge is power! Knowing how, when and who is using your meeting spaces can help to manage these spaces more effectively and efficiently. Micad's Room Utilisation Software helps to measures these areas giving you the information needed to better use your space and potentially cut costs.

User-friendly Booking Portal

Micad's Client Booking Portal lets individuals book their own meeting rooms, hot-desks, catering or any other resource directly. This helps to keep resourcing and costs to a minimum without impacting on service to clients.

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