



The Institute of Healthcare Engineering and Estate Management

WEST MIDLANDS BRANCH ANNUAL GENERAL MEETING

Friday 26th March 2021 – online

To help arrangements and receive joining instructions please arrange to book in at least 24 hours in advance of the meeting

AGENDA

1. Apologies
2. Minutes of the 2020 Annual General Meeting
3. Matters Arising
4. Secretary's Report
5. Chairman's Report
6. Branch Officers for 2021/2022
7. Any Other Business

Following the formal AGM there will be a session 'In conversation with'. This will be chaired by Mark Williams and will (subject to work commitments) include Kevin Reynolds, Claire Hennessy and Tom Butler. They will be discussing aspects pertinent to the Covid-19 pandemic and lessons learnt. There will be opportunity for delegates to ask questions as part of this session.

The meeting will finish at 2:00pm