

# THE INSTITUTE OF HEALTHCARE ENGINEERING AND ESTATE MANAGEMENT

## ANNUAL GENERAL MEETING HELD ON 9<sup>th</sup> December 2020 ON THE WORKCAST WEBINAR PLATFORM

The President, Ian Hinitt chaired the meeting and opened it by welcoming everyone to the 53<sup>rd</sup> AGM and asked Pete Sellars, Chief Executive Officer of IHEEM, to read out the notice of the meeting.

### Members Present:

[Please click here to view the members present at the Live 2020 AGM](#)

### In Attendance:

Pete Sellars, Chief Executive Officer	Ian Hinitt, President	Paul Fenton, President	Tania Davies, Chief Operating Officer
Gemma Boulton, Events & Marketing Support Officer	Melissa Glass, Marketing & Events Manager	Nicola Latham, Business Support Manager	Monira Kaouech, Project Support Officer
Jonathan Baillie, Editor, Health Estate Journal			

### Apologies:

Graham Hardman	Greg Markham	Alan Spraggon	
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### 1. AGENDA ITEM ONE

The minutes of the previous meeting held on 8<sup>th</sup> October 2019 having previously been circulated and published.

No questions were received. The minutes were taken as read and agreed as a true and accurate record of the meeting and signed by Ian Hinitt.

### 2. AGENDA ITEM TWO

The Annual Report and audited Financial Statements for the year ending 31 December 2019 previously sent to all IHEEM members, were received and considered.

The President moved that the report and financial statements be accepted:

- Proposed Phil Wade
- Seconded Bill Millar

The motion was carried unanimously.

### 3. AGENDA ITEM THREE

**To approve elections to Council**

Pete Sellars advised that two Council members had offered themselves for reappointment, two Council members have retired and that there were two new appointments.

- Eddie McLaughlan Scotland Branch
- Stephen Lloyd Welsh Branch
- Phil Wade West Midlands Branch – Retired
- Mark Williams West Midlands Branch
- Alan Gascoine London & South East Branch - Retired
- Paul Rodgers London & South East Branch

All seats were uncontested and came with the recommendation and approval of Council.

The President moved that the nominations be approved:

- Proposed Eddie McLaughlan
- Seconded Alistair Cameron

The motion was carried unanimously.

Pete Sellars read out the list of Council members who would serve for the next 12 months:

<b>President</b>	Paul fenton
<b>Branch Members</b>	
Northern Ireland	Nigel Keery
Scotland	Eddie McLaughlan
Wales	Stephen Lloyd
North East	Alan Spraggon
North West	Alistair Cameron
Yorkshire	Alison Ryan
East Midlands	Bill Millar
West Midlands	Mark Williams
East Anglia	Vacant Seat
London	Paul Rodgers
South	Chris James
South West	Greg Markham
Past President	Ian Hinitt (to remain on Council for up to 12 months)

Pete Sellars welcomed Mark Williams and Paul Rodgers to Council. He also thanked Alan Gascoine and Phil Wade for their support of the Institute whilst on Council.

#### **4. AGENDA ITEM FOUR**

**To appoint Auditors and authorise Council to fix their remuneration**

To appoint Morris Crocker as IHEEM's auditors.

- Proposed Alison Ryan
- Seconded Nigel Keery

The motion was carried unanimously.

## **5. AGENDA ITEM FIVE**

### **To transact any special business of the institute**

There was no special business of the Institute to Transact

### **ANY OTHER BUSINESS**

The President thanked those who attended and formally closed the proceedings of the AGM.

Ian Hinitt the retiring president completed the informal proceedings by passing the chain of office to incoming President, Paul Fenton. The President thanked Ian Hinitt for his hard work and contribution over the two years and addressed the meeting with a closing speech which included his vision for the next two years.