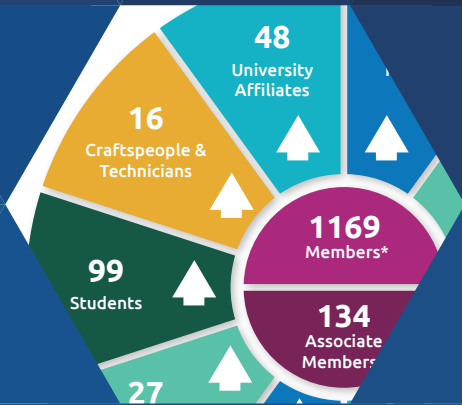
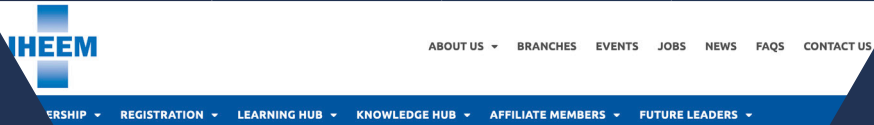
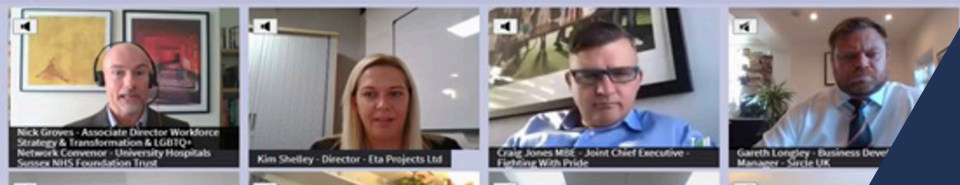
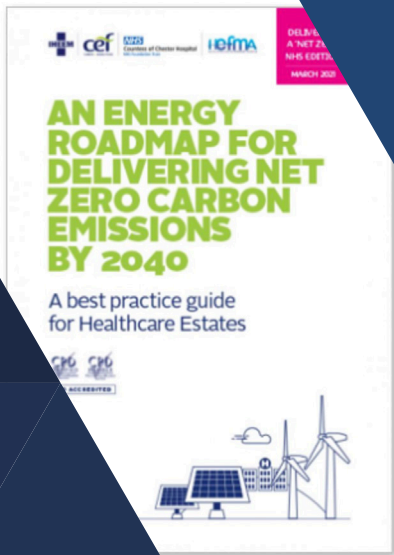


# OUR VISION, YOUR FUTURE

## ANNUAL REPORT 2021



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# A MESSAGE FROM THE PRESIDENT

Welcome to IHEEMs Annual Report which aims to provide you with an update of the Institutes key activities and achievements over the past twelve months.

I was honoured to become President in December 2020 and whilst this would be a source of personal and professional pride at any time, it felt especially poignant to take on this role during what continues to be a challenging time for our profession. I would like to pay tribute to all our members, working across the many core efm services, for their commitment and dedication during this extremely demanding time. The efforts of our members, especially those supporting the front line, represent the very best of our profession, and on behalf of the Institute I want to personally thank you.

Once again, despite the challenges that continued during 2021, the Institute has had a successful year which has seen membership numbers continue to grow - proof that belonging to a professional organisation that seeks to continually support its members has never been more valued.

Part of my role as President is to raise the profile of the Institute and for it to be seen as a trusted source of independent professional knowledge and wisdom. It was therefore a personal highlight for me when the Institute was invited to be part of the Royal Academy of Engineers rapid review of actions, commissioned by the

Governments Chief Scientific Advisor, to make infrastructure more resilient to infection in the long-term but with the immediate focus of how to reduce the risk of COVID-19 and make buildings acceptably safe ahead of Winter 2021/22. If you were not able to watch the panel discussion on this work, led by Professor Peter Guthrie, at our Healthcare Estates online conference in October, I would encourage you to watch this via our on-demand function.

One of the priorities for my two-year tenure is supporting the next generation of healthcare efm professionals. Alongside this is my wish for IHEEM and HEFMA to work more closely together on issues where both organisations have complementary strengths. So I was especially proud when we jointly published our “Future Leaders – Healthcare Estates & Facilities Management Joint Workforce Strategy” in March. This well received document sets out several key long-term objectives to support all members in their career development across the many and varied roles within the sector. IHEEM have also worked in collaboration with a number of other professional bodies and organisations on key topics that impact on our profession, such as Net Zero Carbon, and these are highlighted in the



report. We are all adapting to massive shifts in our lives, almost every private and occupational interaction has been altered during the last two years. However, the Institute has continued to progress the core objectives set out in our 5 Year Business Plan and this is undoubtedly a result of the dedication of the Head Office team and the unwavering commitment of our volunteers to continue to support IHEEM and its members. I would like to take the opportunity to thank our Chief Executive and everyone at Head Office who continue to work hard and with such enthusiasm. I am also grateful to all of our volunteers who give their time each year to support the Institute. As I end my first year as President, I wish everyone a safe, happy and healthy 2022.

**Paul Fenton, MBE**





# CHIEF EXECUTIVE STATEMENT

Once again, I am delighted to present our IHEEM Annual Report which has been prepared at a time when all of us are still dealing with the impact of the COVID-19 pandemic.

As I reflect over the last year, I have no doubt that our investment to facilitate safe remote working for our team and to strengthen our IT infrastructure has ensured that we have maintained effective business continuity and provided high levels of support to our members and the wider engineering community throughout this year.

In November we announced a 7% increase across both individual and corporate memberships. To experience this in the current climate is testament to the achievements and improvements featured in this report. I believe it is also a reflection on how responsive the Institute has become in dealing with requests from new members to join and from existing members who wish to upgrade.

IHEEM has improved its internal governance and assurance across many of its core functions. In the report you can read about the updated Terms of Reference for our Technical Platforms and AE Boards of Registration. Following this important piece of work, I was extremely pleased that the 2019 Engineering Council UK red alert in relation to how the platforms were managed was revised to green. This positive

news clearly demonstrates why having robust governance in place is so important.

IHEEM continues to develop strong working relationships with many key stakeholders and organisations. In particular, we are working more closely than ever with the Engineering Council UK, HEFMA and NHS England & NHS Improvement and we have formed new links to the UK Health Security Agency and the New Hospital Programme team. We have also strengthened our association to the Royal Academy of Engineering as a formal National Engineering Policy Centre Partner. This has undoubtedly supported our key theme around raising IHEEMs profile and strengthening engagement across Government and industry.

One of the Core Objectives of our Business Plan is to collaborate with training providers to provide specialist course content. So this year the Institute has developed a number of Knowledge Partnerships providing our members with access to high quality development opportunities and so far this year many of our members have chosen courses from over a hundred on offer via the IHEEM website.



There has been a keen and intentional focus on collaborative working. We have worked alongside several professional bodies and organisations to produce best practice guides and online toolkits to support topics that impact at every level of our sector, including Net Zero Carbon and Healthcare Planning. We have also provided input into national strategic and scientific health documents around infection resilient environments, and the prevention and control of seasonal respiratory infections as part of the Autumn/Winter preparations. IHEEM also contributed to the Healthcare Safety Investigation Branch inquiry into oxygen issues during the pandemic which was a keynote session at this years online Healthcare Estates Conference.

Our 2021 hybrid conference and exhibition was developed to allow everyone to make a personal or professional choice on how to engage with

the event. Its planning was extremely challenging, taking place when the impact of Covid-19 was at its peak with high levels of uncertainty of what lay ahead. Looking back, I am proud that IHEEM had the resolve and commitment, along with the drive and determination to develop this bold and innovative solution which engaged with over 2500 people either through the online platform or at Manchester Central. We also offered new options to our exhibitors to engage with the online audience through a network of digital exhibition booths. But most importantly it enabled IHEEM to secure the support of over 190 high-quality speakers and chairs to deliver the 5-day online conference. Without the digital functionality it would have been almost impossible to deliver and maintain the status of our flagship event this year. Whilst we developed this model in response to COVID-19, the Institute now recognises that in the future this will play a vital role in how we deliver our business.

We continue to progress our ambitious programme on the efm workforce agenda. Supporting our members in their careers and encouraging the next generation of leaders has become one of the Institutes priorities and never more so during this unforeseen time for our sector. IHEEM are now members of the NHS Chief People Officers Estates &

Facilities Round Table allowing the Institute to directly advise on decisions being taken about the current and future workforce at a national level.

In May we were honoured that Prerana Issar, Chief People Officer for NHS England & NHS Improvement introduced our joint Workforce Strategy document during one of the many CPD accredited webinars we have presented for the benefit of our members this year.

We launched two key initiatives in 2021: our national healthcare engineering apprentice programme and IHEEMs partnership in the Faraday Challenge 2021/22. Both directly support our Presidents priority around inspiring new entrants into healthcare engineering and estate management.

This report sets out the ambitious programme and wide range of priorities we have delivered this year – all achieved whilst continuing to mitigate operational and financial risks during a period of economic challenge which organisations around the globe are facing.

I would like to thank our President, Council Members and all of the many IHEEM members who provide their time and support. I would also

like to thank the Head Office team for their dedication to provide the very best service they can for our members as well as their support to me and all those who engage with the Institute. In doing so, they demonstrate their commitment to continuing to improve the quality of services that IHEEM provides.

When we published our last Annual Report, we all hoped for better times and a resolution to the effects of the pandemic in 2021. This year's report reflects on the many accomplishments and successes by the Institute, achieved during a time when there is still so much uncertainty. However, I look forward to a more settled 2022 that sees the Institute not only continue to deliver against its priorities and commitments but is able to grow and flourish to support its rising membership.

**Pete Sellars**

# HEALTHCARE ESTATES CONFERENCE & EXHIBITION 2021

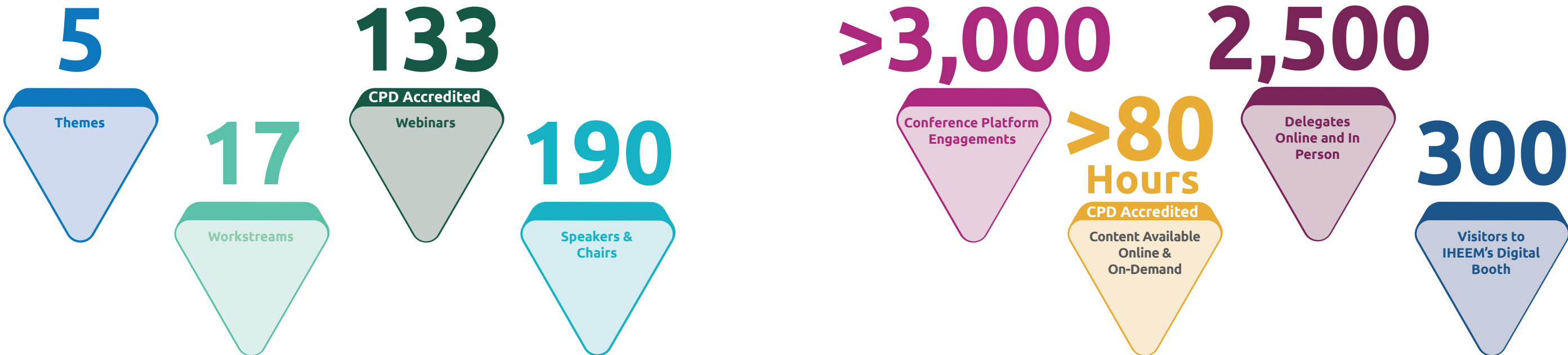
BUSINESS PLAN CORE OBJECTIVES 5 AND 6



Healthcare  
Estates® 2021

Stay Connected. Keep Informed. Get Ahead.

Thank you to everyone who contributed and made this event a success!





# LEARNING & DEVELOPMENT

BUSINESS PLAN CORE OBJECTIVES 1, 2, 4 AND 7



## IHEEM KNOWLEDGE PARTNERS

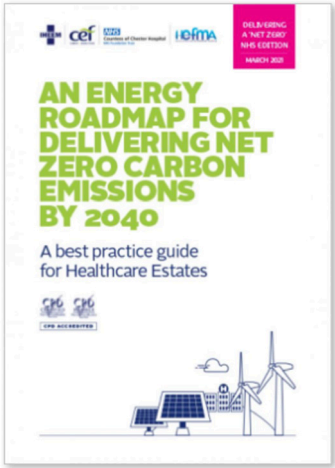
The Institute continues to deliver on its commitment to provide its members with access to a wide choice of professional and technical training opportunities through its newly established Knowledge Partnerships.

There are now over 100 learning and development courses available to our members from 8 providers. These include Health Facility Planning, Asset Management as well as specialist and technical training courses.

## NET ZERO CARBON

IHEEM, in partnership with the Carbon Energy Fund, HEFMA and our international partners IFHE and IFHE-EU, published a best practice guide in response to the NHS targets announced in October 2020. This CPD accredited document set out a clear roadmap to help meet environmental policies and targets. It explores how NHS Trusts and the healthcare engineering profession worldwide can develop strategies now whilst simultaneously preparing for future innovation.

Linked to the launch of this document and as part of IHEEM's 2021 Digital Programme, there was a well-attended, live webinar in April discussing the document and decarbonising the NHS in the context of national policy as well as presenting a real-life case study on progressive decarbonisation.



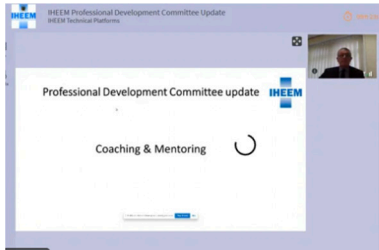
## NHS ENGLAND & NHS IMPROVEMENT ESTATES FORUM

IHEEM were delighted to host the first online NHS E&I Estates Forum as part of their digital programme in March 2021. The fully CPD accredited event included presentations from the Minister of State for Health, Director and Head of Profession at NHS E&I, Director of Operational Finance and Performance and the NHS Chief People Officer.



## MYIHEEM CPD

In response to the mandatory requirements for those professionally registered to undertake Continuing Professional Development (CPD) IHEEM developed its own CPD application allowing for the easy capture, recording and sharing of learning outcomes from CPD activity. Outlined at the 2021 Healthcare Estates online conference, all individual members now have access to the system and can use QR codes where available to automatically register and record their attendance on their personal CPD record. The system is now used by many of our IHEEM members.



## IHEEM PROFESSIONAL DEVELOPMENT COMMITTEE RELAUNCH

Following their live webinar at the Healthcare Estates online conference, this IHEEM committee has been relaunched with a focus on how it can support learning and development opportunities linked to the IHEEM Career Map. It will also promote the MyIHEEM CPD system to members and its 2022 activity will be featured on the IHEEM website and in the Health Estate Journal.

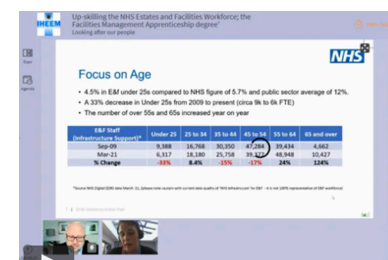
# WORKFORCE

## BUSINESS PLAN CORE OBJECTIVES 1, 3 AND 7

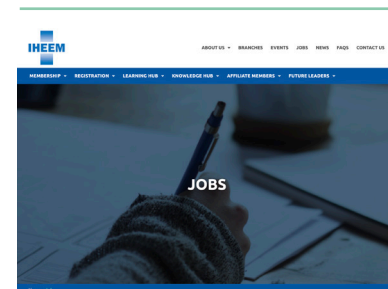
The institute has, and will continue to actively invest its resources to support our members throughout their career journey. It will also focus on encouraging and developing the future healthcare engineers and efm workforce as part of the Presidents key priorities. 2021 has been a significant year in terms of progress and development of this important agenda:



### 2021/22 IET/IHEEM FARADAY CHALLENGE UNDERWAY



### WORKFORCE KEY THEMES AT HEALTHCARE ESTATES ONLINE CONFERENCE – OCTOBER 2021



### EFM JOBS BOARD GOES LIVE ON IHEEM WEBSITE NOVEMBER 2021



### JOINT WORKFORCE STRATEGY PUBLISHED MARCH 2021



### “DEVELOPING THE HEALTHCARE EFM WORKFORCE – A PARTNERSHIP APPROACH” WEBINAR – MAY 2021



**Institute for Apprenticeships & Technical Education**

### HEALTHCARE SPECIALIST TECHNICIAN APPRENTICESHIP APPROVED AND FUNDED – JULY 2021



### IHEEM LAUNCH YOUNG MEMBERS RESOURCES APRIL 2021



### HEALTHCARE DIGITAL CAREER ROUTE MAP LAUNCHED MARCH 2021

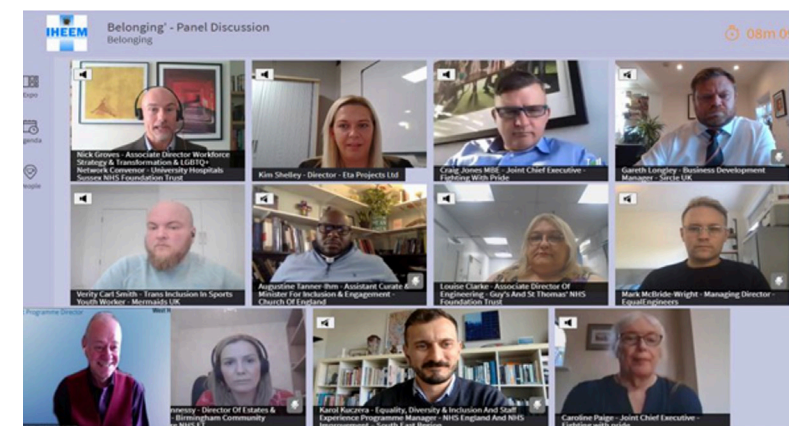


# DIVERSITY & INCLUSION

## BUSINESS PLAN CORE OBJECTIVE 1

This years focus of the Diversity and Inclusion Group (D&I) has been raising LGBTQ+ awareness in the profession as part of the drive to ensure that the future workforce is more diverse and representative of the population at large. The work was extended for an additional year due to the global pandemic, as the topic is not only fundamental to the future workforce but required greater exposure to IHEEM members and our affiliated organisations.

Inclusivity for all communities is vital in ensuring that staff feel they truly belong in their organisations and can be themselves at work.



This concept of Belonging in the Workforce was the theme for the dedicated D&I strand of the Healthcare Estates Conference, aligned to the NHS Workforce Plan of Belonging in the NHS. The D&I team were delighted to host a superb range of speakers at the online conference, all of whom gave different, but complementary insights into the challenges still faced by LGBTQ+ people in society, despite the notable advances in recent years. The feedback from those who joined these sessions was extremely positive and we would like to thank everyone who took part in these moving and insightful presentations.

Next year the D&I group will be embracing several equality, diversity and inclusion networks, providing a platform for all the communities that make up our workforce.



# IT INFRASTRUCTURE MODERNISATION PROGRAMME

BUSINESS PLAN CORE OBJECTIVES 8 AND 9

The benefits resulting from modernising and updating the Institutes IT systems were realised in 2021. The work, which started 2 years ago, has improved and strengthened internal governance, simplifying routine activities but most of all has improved services for existing and new members:

### MEMBERSHIP APPLICATIONS

- Simple two stage membership application process
- Reduction in time taken from initial enquiry to application completion
- Fully automated system from registration to invoicing and payment
- Increased number of Membership & Registration meetings to assess applications
- Instant live membership data available to support accurate reporting

### CPD AND PROFESSIONAL DEVELOPMENT

- Members CPD is held against their membership record within a bespoke database
- MyIHEEM CPD records and allows sharing of all individual CPD activity
- New tracking tool for CPD audit sampling - linked to Engineering Council licence requirements

### ENGINEERING COUNCIL & AE REGISTRATIONS

- Simplified application process from enquiry to registration with full recording and retention of data and supporting paperwork
- Automatic AE renewal requests and creation of re-registration record
- Full transparency and recording of BoR(AE) application and re-application activity – linked to licencing requirements

### IHEEM INTERNAL GOVERNANCE AND ANNUAL AUDIT

- Links members record to any role held within IHEEM together with time served
- Record of training for any volunteer relevant to their role within IHEEM inc compliance training for Engineering Council requirements
- Records and tracks all representation on behalf of IHEEM on external groups or committees
- Documents and papers for all corporate meetings eg: Council, Technical Platforms are accessed via the relevant, secure and restricted area on the IHEEM website
- Knowledge Partners able to access expressions of interest and applications to their services

### IHEEM WEBSITE DEVELOPMENT

- New Digital Events Calendar with advanced search facility
- New IHEEM Knowledge Portal – digital library
- New Futures Leaders section linked to STEM and encouraging the next generation of efm professionals
- Healthcare Engineering and efm “Job Board” linked to the IHEEM Career Routemap

# REGIONAL BRANCHES

BUSINESS PLAN CORE OBJECTIVES 3 AND 5

Whilst the pandemic continued to impact on activity in 2021, the Branch of the Month programme, as part of IHEEMs 2021 Digital Programme, gave each individual branch the planned opportunity to connect with and provide updates to both individual and affiliate members. The Branches were able to secure a number of key speakers to support their meetings, including Professor Cath Noakes OBE, who presented at the Yorkshire Branch event on airborne infection control.



### SPOTLIGHT ON THE IHEEM HONG KONG BRANCH

During the COVID-19 pandemic, the Hong Kong Branch made a significant contribution to the nation’s infection control infrastructure. Professor PL Yuen, Branch Chair, pioneered the design of the first high standard self-contained negative pressure isolation ward in modular integrated construction (MiC) form. This was achieved by gathering healthcare engineering industry support across Hong Kong via the IHEEM Hong Kong platform. The completed unit was adopted by the Hong Kong Government’s authority for use in the Community Treatment Facilities located in the Hong Kong Asian World Expo and, following its recent decommission, it is now on show at the Hong Kong Construction Industry Council as a public education exhibition.

In March 2021, the Hong Kong Branch Chair was appointed as the Chair of the Ventilation Advisory Committee by the HKSAR Government to investigate solutions around improving the indoor air ventilation in all Hong Kong restaurants. With the support of industry and the Branch, suggestions on where improvement could be made were submitted and implemented successfully to over 17,000 restaurants in Hong Kong directly supporting public health and safety.

In 2022 the Branch is planning to hold technical webinars on “Mega Trends in Medical Technology” as well as “Fast Track Isolation Laboratory & Isolation Wards”.

Head Office have also worked closely with the Branches to improve continuity and consistency in their management and operation. Branch Chairs now have their own dedicated IHEEM email address and are using the new centralised document and management storage facility.

There is also increased transparency in relation to electing Branch chairs and nominees to Council including local voting.

There are now IHEEM STEM champions in some of the Branches, with the aim in 2022 to have a STEM ambassador in each Branch. They will play a key part in supporting IHEEM’s Future Leaders programme including the 2021/22 Faraday Challenge.



# TECHNICAL PLATFORMS & AUTHORISING ENGINEERS/BOARDS OF REGISTRATION

BUSINESS PLAN CORE OBJECTIVES 2, 5, 7 AND 9

IHEEMs Technical Platforms have continued to support members and the wider engineering and efm system with their technical and specialist knowledge. They have provided feedback to several national standards and guidance documents developed by organisations such as NHS E&I, British Standards Institution and the Institute of Engineering & Technology. In addition, they have commented on the UK Covid-19 Infection Prevention and Control guidance currently under review by the UK Health Security Agency (formerly Public Health England).

The Technical Platforms also played a key role in the Healthcare Estates Online Conference and, for the first time, had their own workstream to deliver presentations as part of the Science and Innovation day where they were able to engage with members to update them on the work of each platform. Included in that was the IHEEM Decontamination TP who discussed the IHEEM/JAG Audit Tool which was updated and launched in March.

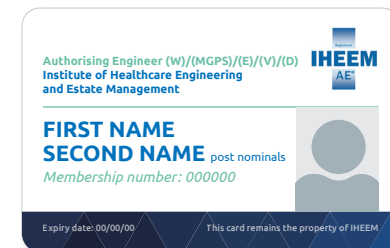
The new IHEEM Environmental Sustainability Technical Platform was established this year, chaired by former IHEEM President Ian Hinitt. Their key focus has been around the Net Zero Carbon standards and targets including the production of the joint

IHEEM/CEF best practice guidance for healthcare estate professionals.

A new AE(Ventilation) Register was launched in April 2021 to complement and strengthen the breadth of technical healthcare engineering specialties.

In October, Eddie McLaughlan was appointed chair of the IHEEM Technical Platform Committee and agreed with Council that the Chairs from the BoR(AE) would join the Committee to ensure consistency of approach and practice.

As part of the IHEEM 2021 Digital Programme, a live webinar "The Importance of the Role of the AE" was held in mid-June and was attended by over 200 online delegates. It focused on the key role that Authorising Engineers play in the safe running of critical services.



It also explained in detail the process and outcomes of the review of the Terms of Reference for Technical Platforms and Boards of Registration (AE) that concluded in 2021.

A number of new AE benefits were launched in 2021, including dedicated, and trademarked, AE logos for their own use, individual AE photo ID cards provided with an IHEEM lanyard and individual listing in the online AE Directory. This not only provides added value to individual AEs but also raises their profile and provides confidence to the system that the IHEEM AE appointment and re-registration process ensures due diligence and robust peer review – one of the key drivers of the review of the Terms of Reference.

# COMPANY AFFILIATES

BUSINESS PLAN CORE OBJECTIVE 7

IHEEMs company affiliate membership increased during 2021. This means that more companies are taking advantage of IHEEMs offer which includes:

**USE OF THE IHEEM LOGO ON ADVERTISING MATERIAL**

**DISCOUNT ON COST OF A STAND AT HEALTHCARE ESTATES CONFERENCE & EXHIBITION**

**OPPORTUNITIES TO PRESENT AT IHEEM BRANCH EVENTS**

**ENTRY INTO THE IHEEM HANDBOOK SENT TO ALL MEMBERS**

**DISCOUNT ON IHEEM PERSONAL MEMBERSHIP SUBSCRIPTIONS – AVAILABLE TO ALL COMPANY AFFILIATE EMPLOYEES**



In November, the Institute worked alongside The Bartlett School of Architecture at UCL to explore how its company affiliates can engage with the supply chain for early engagement for the delivery of healthcare buildings. Several IHEEM Company Affiliates took part in research into the role of specialist suppliers as part of the national estates and facilities policy.

Several IHEEM Company Affiliates also supported "Build the Future" National Apprentices Week in February, outlining in the Health Estates Journal the success of their

apprenticeship activity and how they are encouraging the future efm workforce.

IHEEM Head Office produced an online tutorial for prospective affiliates on how to apply for membership and 240 Company Affiliates are now taking full advantage of the dedicated space on IHEEMs website to directly promote and engage with members and the wider healthcare efm community.

Finally, as we move towards a more settled period in 2022 we are planning an online event to bring our company affiliates together to discuss their thoughts and views on how the Institute can better support them in the future.





# GOVERNANCE

## PRESIDENT

Paul Fenton

## VICE PRESIDENT & PRESIDENT ELECT

Alison Ryan  
Nigel Keery

## BRANCH CHAIRS

- East Midlands*  
James Chadwick
- Hong Kong*  
Dr P L Yuen
- London and South East*  
Alan Gascoine
- North East*  
Alan Spraggon
- Northern Ireland*  
Stephen Johnson
- Republic of Ireland*  
Bill O'Reilly
- Scotland*  
Vacant
- South West*  
Richard Knight
- Southern*  
Greg Hansell
- Wales*  
Graham Jones
- West Midlands*  
Phil Wade
- Yorkshire*  
Chris Davies

## COUNCIL MEMBERS

- Alan Spraggon
- Alison Ryan
- Alistair Cameron
- Eddie McLaughlan
- Ian Hinitt
- James Chadwick
- Mark Williams
- Martyn Jeffrey
- Nigel Keery
- Paul Rodgers
- Peter Davies
- Dr P L Yuen
- Richard Harris

## TECHNICAL PLATFORMS CHAIRS

- Architecture and Design of the Built Environment*  
Paul Mercer
- Decontamination*  
Brian Kirk
- Electrical*  
Paul Harris
- Fire Safety*  
Maz Daoud
- Water*  
Mervyn Phipps
- International*  
Vacant
- Medical Gas*  
Vacant
- Medical Devices*  
Vacant
- Environmental Sustainability*  
Ian Hinitt
- Ventilation*  
Andrew Poppett

## COMMITTEE CHAIRS

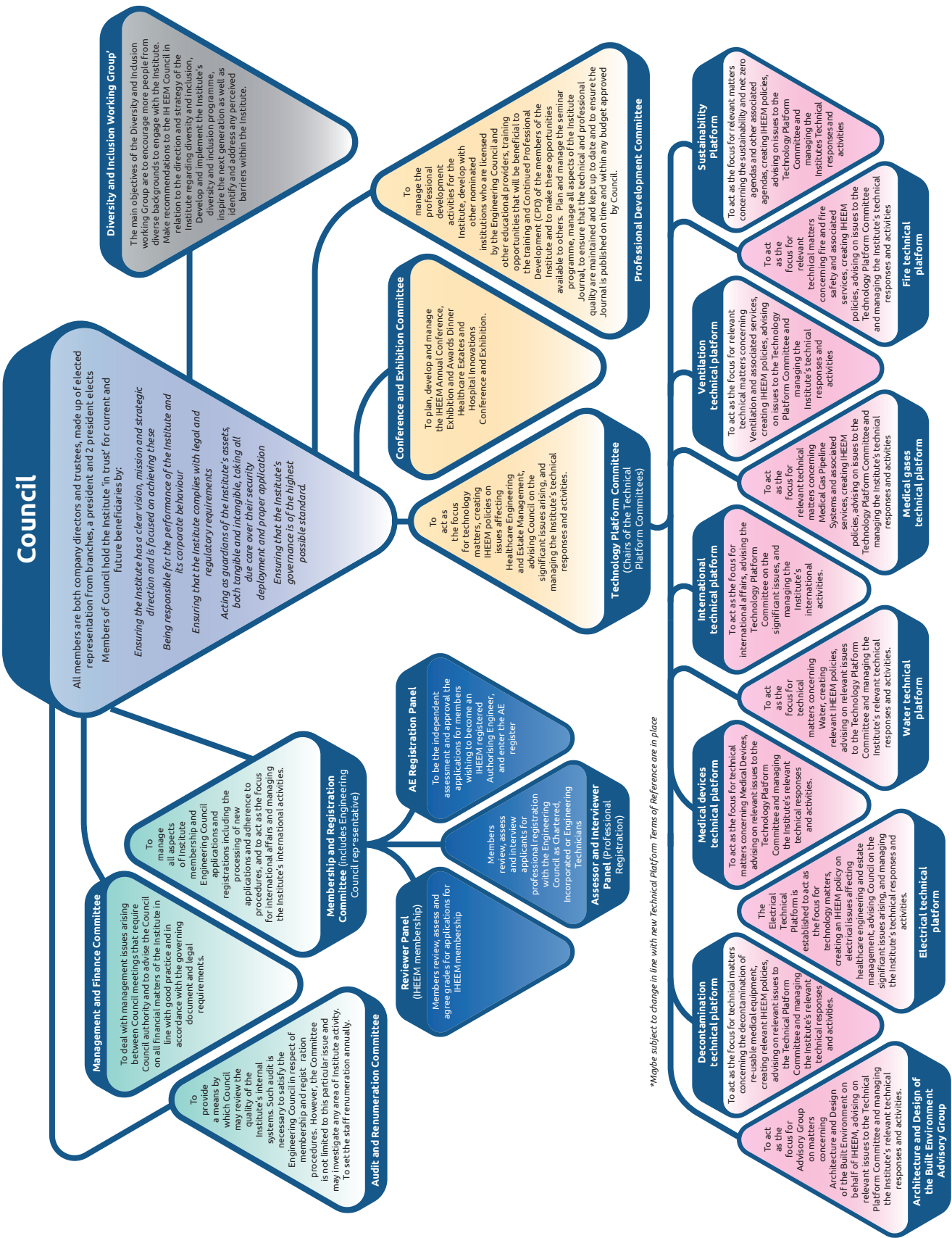
- Audit and Remuneration*  
Richard Boyce
- Conference and Exhibition*  
Claire Hennessy
- Diversity and Inclusion*  
Kim Shelley
- Management and Finance*  
Eddie McLaughlan
- Membership and Registration*  
Mark Richards
- Professional Development*  
Carl McKenzie
- Technology Platform*  
Eddie McLaughlan

## BOARD OF REGISTRATION (AUTHORISING ENGINEERS) CHAIRS

- Decontamination*  
Graham Stanton
- Electrical*  
Mark Richards
- Medical Gas*  
Ilan Sandford
- Ventilation*  
Graham Taylor
- Water*  
Paul Nolan

The Institute would also like to acknowledge and sincerely thank those whose service to Council ended in 2021: Greg Markham, Chris James, Stephen Lloyd, Mike Ralph, and Bill Millar.

# GOVERNANCE STRUCTURE



# MEMBERSHIP PROFILE 2021



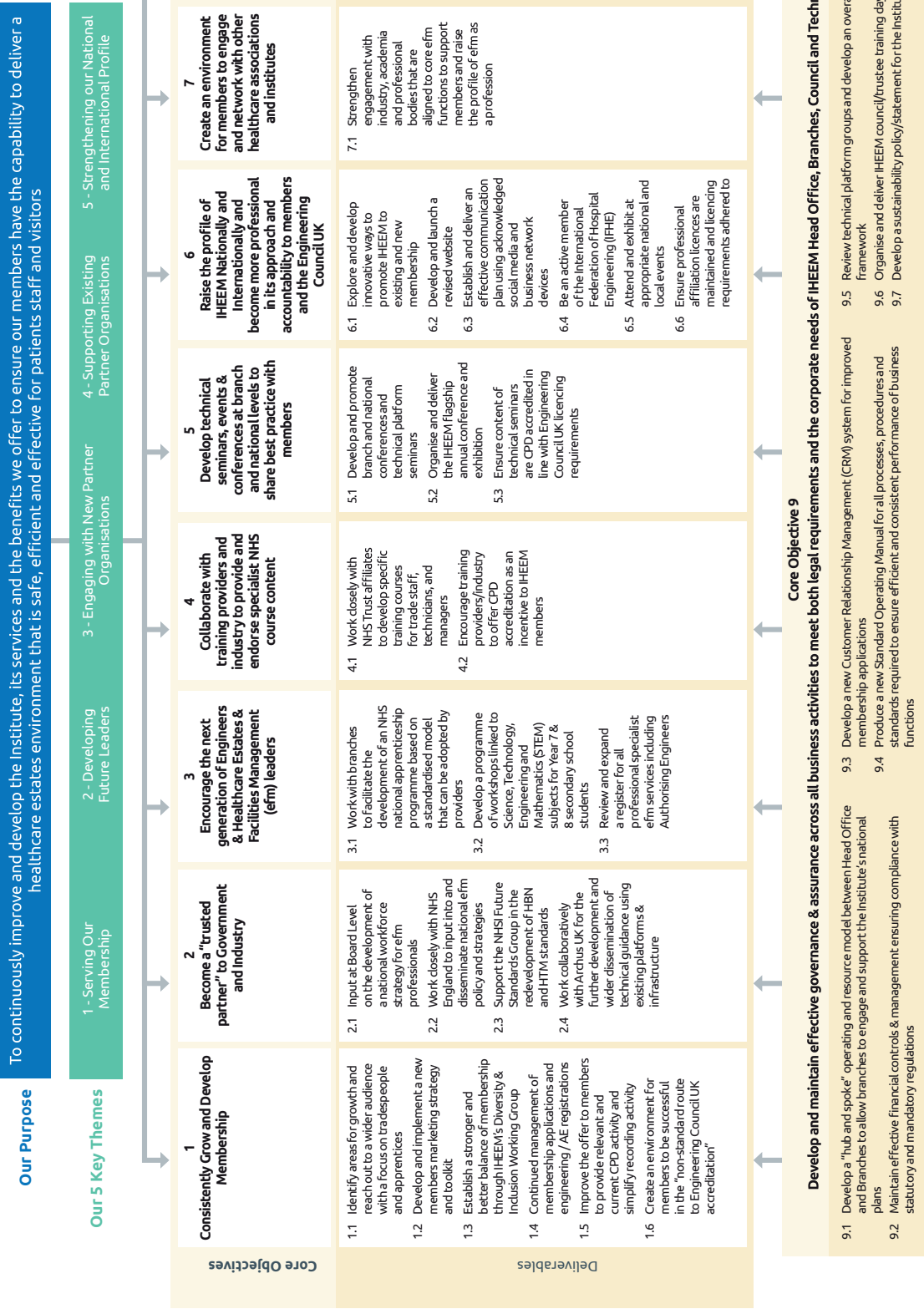
Figures @ October 2021

\* Includes Retired

↑ Indicates a rise in figures from 2020



# IHEEM 5-YEAR BUSINESS PLAN





# KNOWLEDGE PARTNERS & KEY STAKEHOLDERS

Collaboration and partnership is vital to our success. By listening to our stakeholders and developing opportunities with Knowledge Partners we can ensure the Institute grows and develops to better serve our members.

IHEEM is proud to work with all our partners and stakeholders, some of whom are listed below:



# LOOKING FORWARD TO 2022



IHEEM will set out its Business Priorities for 2022 early in the New Year. They will be published on our website and in the Health Estates Journal.



## 4 & 5 October 2022

The 2022 conference will provide healthcare estates professionals with an opportunity to discuss and share best practice, knowledge and experience across the wide range of current and future topics and issues faced by everyone in our sector. The Institute will continue to offer the highlight calibre of speakers from the NHS, professional bodies, academia and industry.



## IHEEM 2022

CROKE PARK, DUBLIN

JOINT CONFERENCE, EXHIBITION & AWARDS DINNER  
NORTHERN IRELAND & REPUBLIC OF IRELAND  
MONDAY 16TH & TUESDAY 17TH MAY

Join colleagues from Northern Ireland and the Republic of Ireland for this 2-day joint conference with exhibition and awards dinner.

A day of celebration for all those who work tirelessly within our sector.

## NATIONAL HEALTHCARE ESTATES & FACILITIES DAY 15 JUNE 2022

Please check the IHEEM website for further details of Events, Training and Development Opportunities and CPD offers for 2022

# FINANCIAL REPORT

## THE INSTITUTE OF HEALTHCARE ENGINEERING AND ESTATE MANAGEMENT

### STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2020

	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>				
Charitable activities				
Conferences	-	-	-	134,913
Seminars	7,653	-	7,653	29,983
Publications	4,370	-	4,370	6,286
Membership	324,680	-	324,680	305,550
Miscellaneous	12,908	-	12,908	9,263
Investment income	<u>1,386</u>	<u>-</u>	<u>1,386</u>	<u>3,586</u>
<b>Total</b>	<b>350,997</b>	<b>-</b>	<b>350,997</b>	<b>489,581</b>
<b>EXPENDITURE ON</b>				
<b>Charitable activities</b>				
Conferences	43,414	-	43,414	63,598
Seminars	47,333	-	47,333	66,261
Publications	2,518	-	2,518	2,131
Membership	358,350	-	358,350	404,211
Miscellaneous	<u>4,275</u>	<u>-</u>	<u>4,275</u>	<u>28,169</u>
<b>Total</b>	<b>455,890</b>	<b>-</b>	<b>455,890</b>	<b>564,370</b>
Net gains/(losses) on investments	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET INCOME</b>	<b>(104,893)</b>	<b>-</b>	<b>(104,893)</b>	<b>(74,789)</b>
<b>RECONCILIATION OF FUNDS</b>				
<b>Total funds brought forward</b>	<b>730,945</b>	<b>4,382</b>	<b>735,327</b>	<b>810,116</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b><u>626,052</u></b>	<b><u>4,382</u></b>	<b><u>630,434</u></b>	<b><u>735,327</u></b>

#### CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

## THE INSTITUTE OF HEALTHCARE ENGINEERING AND ESTATE MANAGEMENT (REGISTERED NUMBER: 895080)

### BALANCE SHEET AT 31 DECEMBER 2020

	2020 £	2019 £
<b>FIXED ASSETS</b>		
Tangible assets	230,505	182,313
Investments	<u>200</u>	<u>200</u>
	<b>230,705</b>	<b>182,513</b>
<b>CURRENT ASSETS</b>		
Stocks	4,911	2,834
Debtors	339,805	325,601
Cash at bank	<u>460,009</u>	<u>623,721</u>
	<b>804,725</b>	<b>952,156</b>
<b>CREDITORS</b>		
Amounts falling due within one year	<u>(404,996)</u>	<u>(399,342)</u>
<b>NET CURRENT ASSETS</b>	<b><u>399,729</u></b>	<b><u>552,814</u></b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>630,434</b>	<b>735,327</b>
<b>NET ASSETS</b>	<b><u>630,434</u></b>	<b><u>735,327</u></b>
<b>FUNDS</b>		
Unrestricted funds	626,052	730,945
Restricted funds	<u>4,382</u>	<u>4,382</u>
<b>TOTAL FUNDS</b>	<b><u>640,434</u></b>	<b><u>735,327</u></b>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 24 March 2021 and were signed on its behalf by:



P J Fenton - President



# IHEEM ANNUAL REPORT 2021



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December 2021

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