

Authorising Engineer – Medical Engineering (ME)

Training/CPD			
Date from/to	Employer	Post held	Details of Training completed
(continue on another sheet as necessary)			Sponsor's signature:
Technical Experience			
Date from/to	Category of work	Relevant Experience	
(continue on another sheet as necessary)			Sponsor's signature:
Give a brief outline of areas of expertise (continue on another sheet if necessary)			

Categories of Work Undertaken (Tick all that apply)	
General and impartial advice on ME systems	
Programme validation (including: specification; installation; commissioning; product qualification)	
Technical Consultancy - Imaging	
Technical consultancy – General Medical Engineering	
Design and development of user training resources	
Design of risk management systems	
Advice on procurement of medical equipment and preparing specifications	
Medical Engineering Policy review and update	
Operational management	
Technical Training provision	
Auditing (Tick all that apply)	
Operational Management of ME systems	
Staff competency assessments	
Policies and procedures	
Emergency procedures	
Compliance Audits - Statutory Regulations	
Compliance Audits - Databases and Documentation	
Compliance audits - Procurement	
Compliance audits - Maintenance	

Independent advice (Tick all that apply)	
Incident investigation, reporting and remedial planning	
Report Preparation and advice to Senior members of staff in Healthcare organisation	
Advice on the appointment of AP(E) ME Management	
Advice on the appointment of AP(E) User Training	
Advice on operational procedures for maintenance	
Advice on programmes of equipment replacement	
Advising on the establishment of Quality Assurance Systems	
Advising on the establishment of Medical Engineering committee	
Engineering Qualifications (Tick all that apply)	
Post Graduate engineering	
Graduate	
HNC / HND	
ONC / OND	
Management Qualification (Tick all that apply)	
Degree	
Certificate	
Membership of IHEEM (Tick all that apply)	
Membership at Member or Fellow grade	
Membership of other Institutes and Grade	

